

# ***South Skye and Lochalsh Kayak Club***

## ***Constitution***

### **1. Name.**

The name of the Club shall be South Skye and Lochalsh Kayak Club.  
(Hereinafter referred to as the Club)

### **2. The object of the Club**

The object of the club shall be to encourage the Promotion and practice of the sport of Canoeing in and around South Skye and Lochalsh district and undertake other activities incidental to and conducive to the furtherance of this object.

### **3. Membership**

a) The membership of the club is open to all who wish to join and shall consist of the following categories

i. Full or adult members — those members of the club who have reached the age of 18. and have left full time education when membership fees are due in any given year.

ii. Junior Members — A junior member being defined as those members of the club who have not reached the age of 18. or who are in full time education when membership fees are due in any given year.

iii. Only those members designated as full members shall possess a vote at a constituted meeting.

b) Membership fees shall be agreed at each Annual General Meeting.

c) All members joining the club shall be deemed to accept the terms of the constitution and any byelaws from time to time adopted by the Club.

### **4. Management:**

a) The affairs of the club shall be conducted by an executive committee which shall consist of the office bearers of the club and 6 other elected representatives.

b) The officers of the club who shall be honorary shall consist of a Chairman, Treasurer and Secretary who shall be elected annually at the Annual General meeting. If the post of any office bearer should fall vacant after such an election the executive committee shall have the power to fill the vacancy.

c) All executive committee members shall be members of the club.

d) The club shall be affiliated to the SCA and adopts, where relevant to the club's activities, the policies of the SCA in particular on child protection, non-discrimination and equality, and disciplinary procedure.

## **5. General Meetings:**

a) The Club shall hold an annual General Meeting in the month of April to:

- \* Approve the minutes of the previous year's A.G.M.
- \* Receive reports from the chairman and Honorary Secretary.
- \* Receive a report from the Auditors
- \* Receive a report from the Honorary Treasurer and approve the annual accounts.
- \* Elect the Executive Committee.
- \* Appoint Auditors for the club's Accounts,
- \* Consider Changes to the constitution.
- \* Renew and consider any byelaws.
- \* Deal with other relevant business.

## **Extraordinary General Meetings:**

b) An Extraordinary General Meeting shall be called by an application in writing to the secretary supported by at least five full members of the Club. The executive committee shall also have the power to call an extraordinary General Meeting by decision of a simple majority of its members.

## **Notices:**

c) At least 30 days notice and the Agenda shall be given to all voting members of any general Meeting.

## **Voting:**

d) With the exception of changes to the Constitution, decisions put to a vote shall be resolved by a simple majority at General Meetings.

The chairman of the club shall hold a deliberative as well as a casting vote.

## **Quorum:**

e) The quorum at General meetings shall be 25% of the membership eligible to vote and the quorum for committee meetings shall be 50% of the elected committee.

## **Changes to the Constitution**

Any change to the Constitution shall require a two-thirds' majority of those present and eligible to vote and voting at a General Meeting.

A proposal to change the Constitution must be submitted in writing to the Secretary who shall circulate the proposal to all members and allow seven days for submission of any amendments before calling a meeting in accordance with rule 5 c) above.

All proposals for changes to the Constitution shall be signed by two members eligible to vote at a General Meeting.

## **6. Finance and Accounts**

- a) The financial year shall run from April to April each year.
- b) The Honorary treasurer shall be responsible for the preparation of the annual accounts of the club.
- c) The Accounts shall be audited by an independent person elected annually at the Annual General Meeting.
- d) All cheques drawn against the clubs funds shall be signed by the Treasurer and one other nominated office bearer.
- e) All members of the club shall be jointly responsible for the financial liabilities of the Club.
- (f) A bank account will be held in the name of South Skye and Lochalsh Kayak Club and will be operated under current legislation and the terms and conditions specified by the bank.

## **7. Byelaws.**

The Executive Committee shall have the power to publish and enforce such byelaws as the Committee feels necessary to govern the activities of the Club.

## **8. Dissolution**

In the event of the dissolution of the club any assets thereof shall not be distributed amongst the members of the club in any way whatsoever but should be donated to Plockton High school with the specific aim of promoting the sport of canoeing in the area.